



Office of Internal Audit Status Report

BOARD OF TRUSTEES

June 16, 2020



Office of Internal Audit

Date: June 16, 2020

To: Board of Trustees Audit and Compliance Committee Members

From: Trevor L. Williams, Chief Audit Executive

Subject: OFFICE OF INTERNAL AUDIT STATUS REPORT

The current Coronavirus pandemic brought on some impactful changes to our office’s activities. Although we were able to transition to working remotely and achieve a measure of normalcy with some aspects of our function, certain other aspects were meaningfully affected. Nevertheless, I am pleased to provide you with our quarterly update on the status of our office’s activities since our last update to the Board of Trustees Audit and Compliance Committee on February 26, 2020.

Work in Progress

The following ongoing audits are in various stages of completion:

<i>Audits</i>	<i>Status</i>
Athletics Health Services Billing and Coding Process and Contract Performance	Fieldwork in Progress
Payroll Irregularities and Fraud Controls / New Employee Document Verification	Fieldwork in Progress
University Fleet Management	Fieldwork in Progress
Compliance with Donor Confidentiality and Intent	Fieldwork in Progress
Procurement and Competitive Bidding Procedures	Fieldwork in Progress

Internal Investigations

Our office has received various complaints alleging wrongdoing perpetrated by University personnel, some of which were referrals from the State University System of Florida Board of Governors’ (BOG’s) Office of the Inspector General. We have reviewed these complaints, and to the extent possible under the current circumstances, are evaluating them.

Office of Internal Audit Policy and Charter Update

Board of Governor's Regulation 4.002 and the Office of Internal Audit Policy and Charter 125.205 ("Charter") require that the Board of Trustees review and approve the Charter at least every three years. Predicated by this requirement, the results from my internal quality assessment review completed in December 2019, and the recommendations from the independent, external quality assurance reviewer, I have revised the Charter to address the recommendations and to align more closely to the model charter framework established by The Institute of Internal Auditors. The revisions were discussed with the Audit and Compliance Committee Chair, senior management, and General Counsel. The revised Charter has been submitted for FIU Board of Trustees review and approval.

Other Matters

Although the Coronavirus pandemic has disrupted the schedule and timing of the launch of our FIU-bred OIA Panther Audit Platform, I am pleased to report that we have completed testing of the Platform and on May 28, 2020, officially launched it for use by our audit clients for managing the implementation of outstanding audit recommendations. The efforts devoted to this project during the past three months have also moved us well along with the development of Phase II of the project, an interactive, electronic audit working papers and management system.

Continuing our efforts towards incorporating robust data analytics into our audit process, we met with staff from the Division of Information Technology (DoIT) to explore the feasibility of leveraging the Business Intelligence (BI) functionality in the University's Enterprise Resource Planning (ERP) system. DoIT staff facilitated a demonstration of the system's analysis capabilities. We are continuing our evaluation of those capabilities in comparison to other products and our needs.

During the month of February, the office has experienced the separation of Mrs. Lillian Spell, Audit Manager, who relocated to Austin, Texas to join her immediate family. Although the Coronavirus pandemic delayed our recruiting efforts to fill the open positions in our office, we have restarted the recruitment process to fill the two Senior Auditor vacancies.

Professional Development

The audit staff continue to take advantage of available professional development opportunities. Ms. Stephanie Price, Audit Project Manager, acquired her Certified Internal Auditor (CIA) Certification from the Institute of Internal Auditors in February 2020. In addition, Mrs. Vivian Gonzalez obtained her Certified Fraud Examiner (CFE) in April 2020 from the Association of Certified Fraud Examiners. Finally, Mrs. Tranae Rey also acquired her Certified Fraud Examiner (CFE) in May 2020.